



**FINAL SERVICE DELIVERY
AND BUDGET
IMPLEMENTATION PLAN
[SDBIP]**

**2018 – 2019
FINANCIAL
YEAR**

GREAT KEI MUNICIPALITY

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ACRONYMS

ADM	Amatole District Municipality
AFS	Annual Financial Statements
AG	Auditor general
CWP	Community Works programme
COGTA	Department of Cooperative Governance and Traditional Affairs
DRDLA	Department of Rural Development and Agrarian Reform
EPWP	Expanded Public Works Programme
EEP	Employment Equity Plan
FY	Financial year
GKM	Great Kei Municipality
ICT	Information Communication Technology
IDP	Integrated Development Plan
IT	Information Technology
IGR	Inter-Governmental Relations
LED	Local Economic Development
LGTAS	Local Government Turn Around Strategy
LLF	Local Labour Forum
MFMA	Local Government: Municipal Finance Management Act No. 56 of 2003
MIG	Municipal Infrastructure Grant
MPAC	Great Kei Municipality Public Accounts Committee
MTRF	Medium Term Revenue Framework
MRM	Moral Regeneration Movement
N/A	Not applicable (for the period)
NKPI	National Key Performance Indicator
PMS	Performance Management Systems
SDBIP	Service Delivery and Budget Implementation Plan
SLA	Service Level Agreement
SMME's	Small, Medium and Micro Enterprises
SDF	Spatial Development Framework
SPU	Special Programs Unit

MUNICIPAL MANAGER' S QUALITY CERTIFICATE

I, MCURANJI C. SILINGA in my capacity as the Administrator of the Great Kei Municipality in terms of Section 139.1(b) of the Constitution of the Republic of South Africa submit this Final Service Delivery and Budget Implementation Plan (SDBIP) for the 2018/19 financial year for approval by the Mayor. This SDBIP has been prepared in terms of the stipulated requirements as documented in the Local Government: Municipal Finance Management Act of 2003.



Mr. M.Z. Silinga
Administrator

28/June 2018

Date

MAYOR'S APPROVAL

I, Layiso D. Tshetsha, in my capacity as the Mayor of the Great Kei Municipality, hereby approve the Final Service Delivery and Budget Implementation Plan (SDBIP) for the 2018/19 financial year as required in terms of Section 53 (1)(c) (ii) of the Local Government: Municipal Finance Management Act of 2003.



CLLR. L.D. TSHETSHA
MAYOR / SPEAKER

28 June 2018

Date

PART 1: BACKGROUND

1.1. Introduction

The Service Delivery and Budget Implementation Plan (SDBIP) is a key management, implementation and monitoring tool which provides operational content to the end-of-year service delivery targets as set out in the budget and IDP. It determines the performance agreements for the Municipal Manager and all Top Managers whose performance is monitored through Section 71 monthly reports and evaluated through the annual process.

1.2. Legislative framework

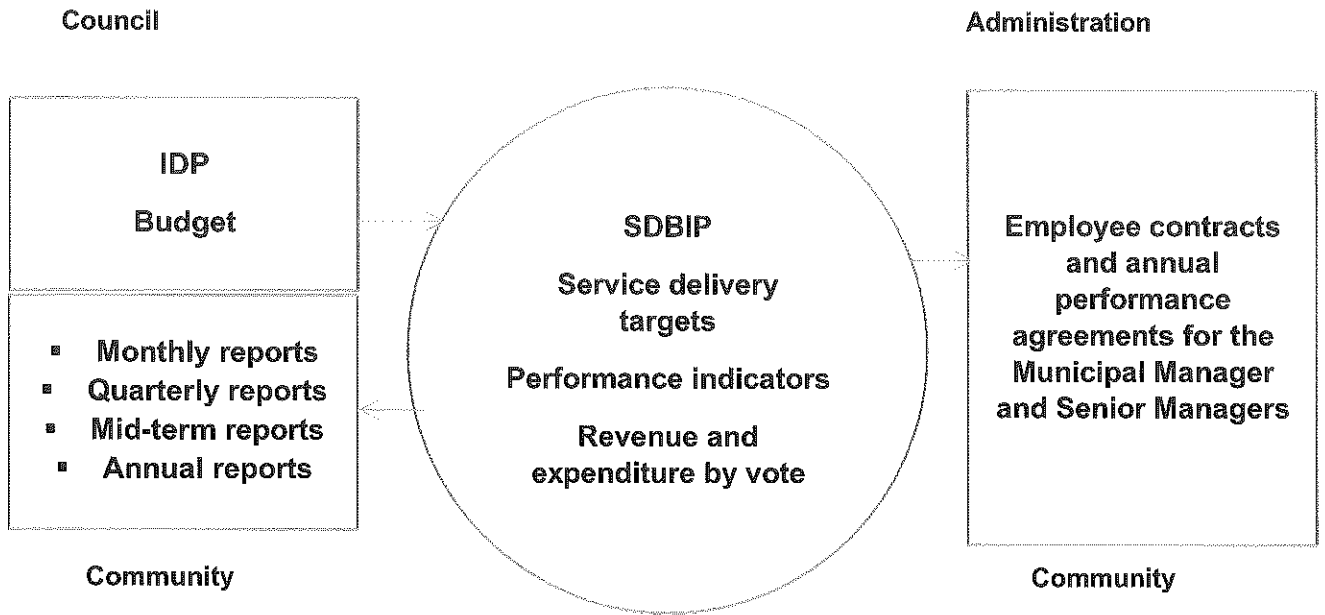
In terms of Section 1(i) of the MFMA, the SDBIP is defined as: *“a detailed plan approved by the mayor of a municipality in terms of section 53(1) (c) (ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include (as part of the top-layer) the following:*

- (a) Projections for each month of-*
 - (i) revenue to be collected by source; and*
 - (ii) operational and capital expenditure, by vote;*
- (b) service delivery targets and performance indicators for each quarter; and*
- (c) any other matters that may be prescribed.”*

In terms of the MFMA read together with Municipal Budget and Reporting Regulations of 2009, the process of the SDBIP is as follows:

- The Mayor of a municipality must (c) (ii) that the municipality’s service delivery and budget implementation plan is approved by the Mayor within 28 days after approval of the IDP and budget. This SDBIP will inform the performance agreements of all Section 57/6 Managers and it will further be cascaded down as per the PMS policy of Council.

1.3 SDBIP Cycle



PART 2

Component 1 – Budget Information

Sub-component 1 – Monthly Projections of Revenue by Source

EC123 Great Kei - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Revenue By Source																
Property rates		2 149	2 149	2 149	2 149	2 149	2 149	2 149	2 149	2 149	2 149	2 149	2 149	25 791	27 184	28 679
Service charges - electricity revenue		283	283	283	283	283	283	283	283	283	283	283	283	3 401	3 584	3 782
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		872	872	872	872	872	872	872	872	872	872	872	872	10 469	11 034	11 641
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		23	23	23	23	23	23	23	23	23	23	23	23	277	292	308
Interest earned - external investments		19	19	19	19	19	19	19	19	19	19	19	19	225	237	251
Interest earned - outstanding debtors		175	175	175	175	175	175	175	175	175	175	175	175	2 104	2 218	2 340
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		0	0	0	0	0	0	0	0	0	0	0	0	3	3	3
Licences and permits		183	183	183	183	183	183	183	183	183	183	183	183	2 200	2 319	2 446
Agency services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies		22 774	-	-	-	-	15 941	-	-	6 832	-	-	-	45 547	44 600	47 280
Other revenue		919	919	919	919	9 919	919	919	919	919	919	919	919	20 033	11 651	12 314
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		27 399	4 625	4 625	4 625	13 625	20 567	4 625	4 625	11 457	4 625	4 625	4 625	110 049	103 121	109 043
Expenditure By Type																
Employee related costs		3 153	4 204	4 204	4 204	8 407	4 204	4 204	4 204	3 153	3 153	3 153	4 204	50 444	53 168	56 053
Remuneration of councillors		383	383	383	383	383	383	383	383	383	383	383	383	4 600	4 848	5 115
Debt impairment		-	-	-	-	-	-	-	-	-	-	-	12 500	12 500	13 175	13 900
Depreciation & asset impairment		-	-	-	-	-	-	-	-	-	-	-	25 000	25 000	26 350	27 799
Finance charges		-	-	166	-	166	-	-	-	166	-	-	166	665	701	739
Bulk purchases		725	725	725	725	725	725	725	725	725	725	725	725	8 700	9 170	9 674
Other materials		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure		2 723	2 723	2 723	2 723	2 723	2 723	2 723	2 723	2 723	2 723	2 723	2 723	32 678	34 442	36 337
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		6 984	8 035	8 201	8 035	12 239	8 201	8 035	8 035	7 151	6 984	6 984	45 761	134 587	141 855	149 057
Surplus/(Deficit)		20 414	(3 410)	(3 576)	(3 410)	1 386	12 365	(3 410)	(3 410)	4 307	(2 359)	(2 359)	(41 076)	(24 538)	(38 734)	(40 614)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		7 702	-	-	-	5 991	-	-	-	3 423	-	-	-	17 116	17 653	18 030
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		28 117	(3 410)	(3 576)	(3 410)	7 377	12 365	(3 410)	(3 410)	7 730	(2 359)	(2 359)	(41 076)	(7 422)	(21 081)	(22 584)
Taxation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	28 117	(3 410)	(3 576)	(3 410)	7 377	12 365	(3 410)	(3 410)	7 730	(2 359)	(2 359)	(41 076)	(7 422)	(21 081)	(22 584)

Sub-component 2 – Monthly Projections of Expenditure (Operating and Capital) and revenue for each vote Capital Expenditure (Standard Classification)

EC123 Great Kei - Supporting Table SA29 Budgeted monthly capital expenditure (functional classification)

Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Capital Expenditure - Functional	1															
<i>Governance and administration</i>		-	40	65	-	-	65	-	65	-	65	-	-	300	316	
Executive and council		-	40	-	-	-	-	-	-	-	-	-	-	40	42	
Finance and administration		-	-	65	-	-	65	-	65	-	65	-	-	260	274	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<i>Community and public safety</i>		-	-	-	-	-	50	-	-	-	-	-	-	50	53	
Community and social services		-	-	-	-	-	50	-	-	-	-	-	-	50	53	
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Public safety		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<i>Economic and environmental services</i>		931	931	931	931	931	931	931	931	931	931	931	1 001	11 247	11 327	11
Planning and development		-	-	-	-	-	-	-	-	-	-	-	70	70	74	
Road transport		931	931	931	931	931	931	931	931	931	931	931	931	11 177	11 253	11
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<i>Trading services</i>		503	503	503	503	503	503	503	503	503	503	503	503	6 030	6 400	6
Energy sources		503	503	503	503	503	503	503	503	503	503	503	503	6 030	6 400	6
Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Waste management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Capital Expenditure - Functional	2	1 434	1 474	1 499	1 434	1 434	1 549	1 434	1 499	1 434	1 499	1 434	1 584	17 627	18 096	18
Funded by:																
National Government		-	7 792	-	-	-	6 029	-	-	3 385	-	-	-	17 207	17 653	18
Provincial Government		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
District Municipality		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other transfers and grants		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Transfers recognised - capital		-	7 792	-	-	-	6 029	-	-	3 385	-	-	-	17 207	17 653	18
Public contributions & donations		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Borrowing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Internally generated funds		140	-	-	-	-	140	-	-	140	-	-	-	420	443	
Total Capital Funding		140	7 792	-	-	-	6 169	-	-	3 525	-	-	-	17 627	18 096	18

Sub-component 3- Budget Statement Summary

EC123 Great Kei - Table A1 Budget Summary

Description	2014/15	2015/16	2016/17	Current Year 2017/18				2018/19 Medium Term Revenue & Expenditure Framework		
	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousands										
Financial Performance										
Property rates	17 703	17 000	22 787	17 000	24 516	24 516	24 516	25 791	27 184	28 679
Service charges	7 403	5 485	15 639	13 230	17 453	17 453	17 453	13 870	14 619	15 423
Investment revenue	271	896	319	518	214	214	214	225	237	251
Transfers recognised - operational	42 637	48 787	44 804	39 036	38 966	38 966	38 966	45 547	44 600	47 280
Other own revenue	11 385	8 539	8 916	39 602	23 156	23 156	23 156	24 616	16 482	17 411
Total Revenue (excluding capital transfers and contributions)	79 399	80 708	92 465	109 387	104 306	104 306	104 306	110 049	103 121	109 043
Employee costs	31 762	42 570	48 740	59 948	55 355	55 355	55 355	50 444	53 168	56 093
Remuneration of councillors	3 714	3 993	4 157	4 395	4 659	4 659	4 659	4 600	4 848	5 115
Depreciation & asset impairment	37 967	25 267	21 542	15 000	15 000	15 000	15 000	25 000	26 350	27 799
Finance charges	1 367	1 239	2 256	664	664	664	664	665	701	739
Materials and bulk purchases	7 262	7 954	8 513	8 814	8 814	8 814	8 814	8 700	9 170	9 674
Transfers and grants	-	-	-	-	-	-	-	-	-	-
Other expenditure	40 448	28 514	74 427	38 222	42 153	42 153	42 153	45 178	47 617	50 236
Total Expenditure	122 519	109 537	159 635	127 043	126 644	126 644	126 644	134 587	141 855	149 657
Surplus/(Deficit)	(43 121)	(28 829)	(67 170)	(17 657)	(22 339)	(22 339)	(22 339)	(24 538)	(38 734)	(40 614)
Transfers and subsidies - capital (monetary alloc	12 815	33 065	16 028	15 371	15 371	15 371	15 371	17 116	17 653	18 030
Contributions recognised - capital & contributed a	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	(30 306)	4 236	(51 142)	(2 286)	(6 968)	(6 968)	(6 968)	(7 422)	(21 081)	(22 584)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year	(30 306)	4 236	(51 142)	(2 286)	(6 968)	(6 968)	(6 968)	(7 422)	(21 081)	(22 584)
Capital expenditure & funds sources										
Capital expenditure	16 730	34 372	13 641	17 714	15 614	15 614	15 614	17 627	18 096	18 497
Transfers recognised - capital	10 923	31 226	13 473	15 464	14 864	14 864	14 864	17 207	17 653	18 030
Public contributions & donations	-	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-	-
Internally generated funds	5 807	3 146	168	2 250	750	750	750	420	443	467
Total sources of capital funds	16 730	34 372	13 641	17 714	15 614	15 614	15 614	17 627	18 096	18 497
Financial position										
Total current assets	30 775	13 583	16 017	13 583	27 988	27 988	27 988	14 803	15 603	16 461
Total non current assets	365 766	374 871	341 549	374 871	376 471	376 471	376 471	341 552	356 127	371 773
Total current liabilities	43 925	26 319	42 722	26 319	27 669	27 669	27 669	33 050	34 835	36 751
Total non current liabilities	13 496	18 779	20 013	18 779	20 309	20 309	20 309	11 021	11 616	12 255
Community wealth/Equity	339 121	343 357	294 831	343 357	356 482	356 482	356 482	312 284	325 278	339 227
Cash flows										
Net cash from (used) operating	37 025	11 199	11 811	24 965	2 307	2 307	2 307	18 426	5 545	5 484
Net cash from (used) investing	(12 341)	(29 559)	(13 641)	(17 714)	(15 614)	(15 614)	(15 614)	(17 627)	(18 096)	(18 497)
Net cash from (used) financing	(4 288)	(488)	(587)	(250)	(250)	(250)	(250)	(418)	(441)	(465)
Cash/cash equivalents at the year end	21 005	2 156	(261)	11 083	(13 557)	(13 557)	(13 557)	3 876	(9 115)	(22 593)
Cash backing/surplus reconciliation										
Cash and investments available	21 005	2 156	(262)	2 156	3 036	3 036	3 036	3 551	3 742	3 948
Application of cash and investments	37 652	17 494	28 437	14 513	8 694	8 694	8 694	22 786	24 555	25 908
Balance - surplus (shortfall)	(16 647)	(15 338)	(28 699)	(12 357)	(5 658)	(5 658)	(5 658)	(19 236)	(20 812)	(21 960)
Asset management										
Asset register summary (WDV)	365 767	373 909	341 549	374 557	374 557	374 557		341 552	356 127	371 773
Depreciation	18 014	20 569	21 468	15 000	15 000	15 000		25 000	26 350	27 799
Renewal of Existing Assets	-	-	-	-	-	-		-	-	-
Repairs and Maintenance	1 566	3 255	1 357	3 330	3 505	3 505		7 285	7 678	8 101
Free services										
Cost of Free Basic Services provided	0	0	0	0	0	0	0	0	0	0
Revenue cost of free services provided	3 014	1 006	-	-	-	-	-	-	-	-
Households below minimum service level										
Water:	4	4	4	4	4	4	2	2	2	2
Sanitation/sewerage:	4	4	4	4	4	4	2	2	2	2
Energy:	-	-	-	-	-	-	-	-	-	-
Refuse:	12	12	12	12	12	12	6	6	6	6

Sub-component 4- Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

EC123 Great Kei - Table A4 Budgeted Financial Performance (revenue and expenditure)

Description	Ref	2014/15	2015/16	2016/17	Current Year 2017/18				2018/19 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Revenue By Source											
Property rates	2	17 703	17 000	22 787	17 000	24 516	24 516	24 516	25 791	27 184	28 679
Service charges - electricity revenue	2	5 743	4 174	6 381	7 575	7 501	7 501	7 501	3 401	3 584	3 782
Service charges - water revenue	2	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue	2	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue	2	1 660	1 311	9 258	5 656	9 952	9 952	9 952	10 469	11 034	11 641
Service charges - other		-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		233	317	287	250	315	315	315	277	292	308
Interest earned - external investments		271	896	319	518	214	214	214	225	237	251
Interest earned - outstanding debtors		6 187	4 670	6 304	5 814	6 917	6 917	6 917	2 104	2 218	2 340
Dividends received		-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		29	33	105	3	3	3	3	3	3	3
Licences and permits		2 240	1 186	1 412	1 488	1 488	1 488	1 488	2 200	2 319	2 446
Agency services		-	-	-	200	100	100	100	-	-	-
Transfers and subsidies		42 637	48 787	44 804	39 036	38 966	38 966	38 966	45 547	44 600	47 280
Other revenue	2	2 696	2 333	808	31 635	14 122	14 122	14 122	20 033	11 651	12 314
Gains on disposal of PPE		-	-	-	212	-	212	212	-	-	-
Total Revenue (excluding capital transfers and contributions)		79 399	80 708	92 466	109 387	104 306	104 306	104 306	110 049	103 121	109 043
Expenditure By Type											
Employee related costs	2	31 762	42 570	48 740	59 948	55 355	55 355	55 355	50 444	53 168	56 093
Remuneration of councillors		3 714	3 993	4 157	4 395	4 659	4 659	4 659	4 600	4 848	5 115
Debt impairment	3	17 442	3 973	10 237	12 000	10 200	10 200	10 200	12 500	13 175	13 900
Depreciation & asset impairment	2	37 967	25 267	21 542	15 000	15 000	15 000	15 000	25 000	26 350	27 799
Finance charges		1 367	1 238	2 256	664	664	664	664	665	701	739
Bulk purchases	2	7 262	7 954	8 497	8 764	8 764	8 764	8 764	8 700	9 170	9 674
Other materials	8	-	-	16	50	50	50	50	-	-	-
Contracted services		-	-	-	-	-	-	-	-	-	-
Transfers and subsidies		-	-	-	-	-	-	-	-	-	-
Other expenditure	4, 5	21 097	24 456	39 731	28 222	31 953	31 953	31 953	32 678	34 442	36 337
Loss on disposal of PPE		1 908	85	24 459	-	-	-	-	-	-	-
Total Expenditure		122 519	109 537	159 635	127 043	126 644	126 644	126 644	134 587	141 655	149 657
Surplus/(Deficit)		(43 121)	(28 829)	(67 170)	(17 657)	(22 339)	(22 339)	(22 339)	(24 538)	(38 734)	(40 614)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		12 815	33 065	16 028	15 371	15 371	15 371	15 371	17 116	17 653	18 030
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Transfers and subsidies - capital (in-kind - all)	6	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		(30 306)	4 236	(51 142)	(2 286)	(6 968)	(6 968)	(6 968)	(7 422)	(21 081)	(22 584)
Taxation		-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		(30 306)	4 236	(51 142)	(2 286)	(6 968)	(6 968)	(6 968)	(7 422)	(21 081)	(22 584)
Attributable to minorities		-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		(30 306)	4 236	(51 142)	(2 286)	(6 968)	(6 968)	(6 968)	(7 422)	(21 081)	(22 584)
Share of surplus/ (deficit) of associate	7	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) for the year		(30 306)	4 236	(51 142)	(2 286)	(6 968)	(6 968)	(6 968)	(7 422)	(21 081)	(22 584)

Sub-component 5- Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

EC123 Great Kei - Table A5 Budgeted Capital Expenditure by vote, functional classification and funding

Vote Description	Ref	2014/15	2015/16	2016/17	Current Year 2017/18				2018/19 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousand	1										
Single-year expenditure to be appropriated	2										
Vote 1 - COUNCIL & ADMINISTRATION		8	143	36	-	-	-	-	-	-	-
Vote 2 - MUNICIPAL MANAGER		-	50	-	-	-	-	-	40	42	44
Vote 3 - FINANCIAL MANAGEMENT & INFORMATION		93	1 275	132	1 350	750	750	750	260	274	289
Vote 4 - HUMAN RESOURCES & ADMINISTRATION		13	70	-	200	-	-	-	-	-	-
Vote 5 - COMMUNITY SERVICES		1 460	5 661	-	700	-	-	-	50	53	56
Vote 6 - INFRASTRUCTURE SERVICES		15 006	27 133	13 473	15 464	14 864	14 864	14 864	17 277	17 727	18 108
Vote 7 - STRATEGIC SERVICES & LED		150	40	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		16 730	34 372	13 641	17 714	15 614	15 614	15 614	17 627	18 096	18 497
Total Capital Expenditure - Vote		16 730	34 372	13 641	17 714	15 614	15 614	15 614	17 627	18 096	18 497
Capital Expenditure - Functional											
Governance and administration		114	1 539	168	1 550	750	750	750	300	316	334
Executive and council		8	193	36	-	-	-	-	40	42	44
Finance and administration		106	1 345	132	1 550	750	750	750	260	274	289
Internal audit		-	-	-	-	-	-	-	-	-	-
Community and public safety		-	70	-	-	-	-	-	50	53	56
Community and social services		-	70	-	-	-	-	-	50	53	56
Public safety		-	-	-	-	-	-	-	-	-	-
Economic and environmental services		15 023	26 062	13 473	11 464	10 864	10 864	10 864	11 247	11 327	11 708
Planning and development		3 550	588	-	-	-	-	-	70	74	78
Road transport		11 473	25 474	13 473	11 464	10 864	10 864	10 864	11 177	11 253	11 630
Environmental protection		-	-	-	-	-	-	-	-	-	-
Trading services		1 593	6 701	-	4 700	4 000	4 000	4 000	6 030	6 400	6 400
Energy sources		133	1 110	-	4 000	4 000	4 000	4 000	6 030	6 400	6 400
Waste management		1 460	5 591	-	700	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	3	16 730	34 372	13 641	17 714	15 614	15 614	15 614	17 627	18 096	18 497
Funded by:											
National Government		10 923	31 226	13 473	15 464	14 864	14 864	14 864	17 207	17 653	18 030
Provincial Government		-	-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-	-
Transfers recognised - capital	4	10 923	31 226	13 473	15 464	14 864	14 864	14 864	17 207	17 653	18 030
Public contributions & donations	5	-	-	-	-	-	-	-	-	-	-
Borrowing	6	-	-	-	-	-	-	-	-	-	-
Internally generated funds		5 807	3 146	168	2 250	750	750	750	420	443	467
Total Capital Funding	7	16 730	34 372	13 641	17 714	15 614	15 614	15 614	17 627	18 096	18 497

Sub-component 6- Monthly Budget Statement - Financial Position

EC123 Great Kei - Table A6 Budgeted Financial Position

Description	Ref	2014/15	2015/16	2016/17	Current Year 2017/18				2018/19 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
ASSETS											
Current assets											
Cash		901	185	-	185	1 035	1 035	1 035	3 495	3 684	3 886
Call investment deposits	1	20 104	1 971	53	1 971	2 001	2 001	2 001	56	59	62
Consumer debtors	1	9 770	11 252	15 780	11 252	23 752	23 752	23 752	11 252	11 860	12 512
Other debtors		-	-	-	-	1 000	1 000	1 000	-	-	-
Current portion of long-term receivables		-	-	-	-	-	-	-	-	-	-
Inventory	2	-	175	184	175	200	200	200	-	-	-
Total current assets		30 775	13 583	16 017	13 583	27 988	27 988	27 988	14 803	15 603	16 461
Non current assets											
Long-term receivables		-	-	-	-	-	-	-	-	-	-
Investments		-	-	-	-	-	-	-	-	-	-
Investment property		71 544	71 544	71 544	71 544	71 544	71 544	71 544	71 544	71 544	71 544
Investment in Associate		-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	3	294 182	303 213	269 895	303 213	304 813	304 813	304 813	269 895	284 469	300 115
Agricultural		-	-	-	-	-	-	-	-	-	-
Biological		-	-	-	-	-	-	-	-	-	-
Intangible		40	114	75	114	114	114	114	114	114	114
Other non-current assets		-	-	36	-	-	-	-	-	-	-
Total non current assets		365 766	374 871	341 549	374 871	376 471	376 471	376 471	341 552	356 126	371 772
TOTAL ASSETS		396 542	388 454	357 567	388 454	404 459	404 459	404 459	356 355	371 729	388 233
LIABILITIES											
Current liabilities											
Bank overdraft	1	-	-	315	-	-	-	-	-	-	-
Borrowing	4	628	487	798	487	337	337	337	418	441	465
Consumer deposits		-	-	-	-	-	-	-	-	-	-
Trade and other payables	4	42 067	24 860	40 607	24 860	26 360	26 360	26 360	31 630	33 339	35 172
Provisions		1 231	971	1 002	971	971	971	971	1 002	1 056	1 114
Total current liabilities		43 925	26 319	42 722	26 319	27 669	27 669	27 669	33 050	34 835	36 751
Non current liabilities											
Borrowing		1 510	1 024	700	1 024	1 054	1 054	1 054	265	279	295
Provisions		11 986	17 756	19 313	17 756	19 256	19 256	19 256	10 756	11 336	11 960
Total non current liabilities		13 496	18 779	20 013	18 779	20 309	20 309	20 309	11 021	11 616	12 255
TOTAL LIABILITIES		57 421	45 098	62 735	45 098	47 978	47 978	47 978	44 071	46 451	49 006
NET ASSETS	5	339 121	343 357	294 831	343 357	356 482	356 482	356 482	312 284	325 278	339 227
COMMUNITY WEALTH/EQUITY											
Accumulated Surplus/(Deficit)		339 121	343 357	294 831	343 357	356 482	356 482	356 482	312 284	325 278	339 227
Reserves	4	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	5	339 121	343 357	294 831	343 357	356 482	356 482	356 482	312 284	325 278	339 227

Sub-component 7- Monthly Budget Statement - Cash Flow

EC123 Great Kei - Table A7 Budgeted Cash Flows

Description	Ref	2014/15	2015/16	2016/17	Current Year 2017/18				2018/19 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Property rates		6 268	11 460	16 339	17 000	17 000	17 000	17 000	18 936	19 959	21 056
Service charges		6 444	5 571	11 515	13 230	12 923	12 923	12 923	9 073	9 563	10 089
Other revenue		3 779	3 278	8 656	33 788	16 406	16 406	16 406	22 512	13 646	14 397
Government - operating	1	42 637	48 789	44 848	39 036	38 966	38 966	38 966	45 547	44 600	47 280
Government - capital	1	12 815	33 065	16 028	15 371	15 371	15 371	15 371	17 116	17 653	18 030
Interest		6 458	5 567	6 623	6 332	1 396	1 396	1 396	2 329	2 455	2 590
Dividends		-	-	-	-	-	-	-	-	-	-
Payments											
Suppliers and employees		(41 091)	(90 879)	(89 768)	(99 379)	(99 341)	(99 341)	(99 341)	(96 840)	(102 070)	(107 683)
Finance charges		(285)	(5 651)	(2 430)	(414)	(414)	(414)	(414)	(247)	(260)	(275)
Transfers and Grants	1	-	-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) OPERATING ACTIVITIES		37 025	11 199	11 811	24 985	2 307	2 307	2 307	18 426	5 545	5 484
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE		4 389	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-
Payments											
Capital assets		(16 730)	(29 559)	(13 641)	(17 714)	(15 614)	(15 614)	(15 614)	(17 627)	(18 096)	(18 497)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(12 341)	(29 559)	(13 641)	(17 714)	(15 614)	(15 614)	(15 614)	(17 627)	(18 096)	(18 497)
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans		-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-
Payments											
Repayment of borrowing		(4 288)	(488)	(587)	(250)	(250)	(250)	(250)	(418)	(441)	(465)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(4 288)	(488)	(587)	(250)	(250)	(250)	(250)	(418)	(441)	(465)
NET INCREASE/ (DECREASE) IN CASH HELD											
Cash/cash equivalents at the year begin:	2	609	21 005	2 156	4 082	-	-	-	3 495	3 876	(9 115)
Cash/cash equivalents at the year end:	2	21 005	2 156	(261)	11 083	(13 557)	(13 557)	(13 557)	3 876	(9 115)	(22 593)

Sub-component 8- Reconciliation of IDP Strategic objectives and 2018-2019 Final Budget

8.1 Reconciliation of IDP Strategic Objectives and Budget (Revenue)

EC123 Great Kei - Supporting Table SA4 Reconciliation of IDP strategic objectives and budget (revenue)

Strategic Objective	Goal	Goal Code	Ref	2014/15	2015/16	2016/17	Current Year 2017/18			2018/19 Medium Term Revenue & Expenditure Framework		
				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousand												
To ensure that the municipality has effective revenue collection system consistent with Section 95 of the MSA and municipality's credit and debt control policy (Section 64 MFMA) by June 2022	5% Increase	FM 07		17 703	17 000	22 787	17 000	24 516	24 516	25 791	27 184	28 679
To enhance the enforcement of National Road Traffic Act 93 of 1996, by-laws and safeguards municipal assets by June 2022	600 learners license and 600 driver's license and 120 drivers renewal	FM 11		2 268	1 219	1 517	1 491	1 491	1 491	2 203	2 322	2 449
To ensure improved solid waste management by June 2022	80 additional households with access to refuse removal.	SD 09		1 660	1 311	9 258	5 656	9 952	9 952	10 469	11 035	11 641
To increase access to electricity to Great Kei Communities by 2022	1 Application submitted as at end October 2018	SD 04		5 743	4 174	6 382	7 575	7 501	7 501	3 401	3 585	3 782
To ensure provision of public amenities by June 2022	11 public amenities to be constructed	SD 02		357	250	111	250	315	315	629	663	700
To ensure that National Building Regulations are adhered to by 2022	100% Buildings plans submitted			250	500	159	600	100	100	500	527	556
To have effective and efficient expenditure management processes and systems by 2022	Payment of salaries and allowances within prescribed time	FM 03		61 498	86 513	66 269	89 841	73 457	73 457	80 097	71 295	75 005
To ensure a fully capacitated and competent workforce and council for the enhancement of performance and service delivery.	Full skills and competency audits conducted to all employees	IDO 16		2 734	2 805	2 010	2 345	2 345	2 345	2 415	2 415	2 415
To ensure that the municipality has effective revenue collection system consistent with Section 95 of the MSA and municipality's credit and debt control policy (Section 64 MFMA) by June 2022	5% Increase	FM 07		-	-	-	-	-	-	1 660	1 750	1 846
Allocations to other priorities			2									
Total Revenue (excluding capital transfers and contributions)			1	92 214	113 773	108 493	124 758	119 676	119 676	127 165	120 775	127 073

8.2 Reconciliation of IDP Strategic Objectives and Budget (operating expenditure)

EC123 Great Kei - Supporting Table SA5 Reconciliation of IDP strategic objectives and budget (operating expenditure)

Strategic Objective	Goal	Goal Code	Ref	2014/15	2015/16	2016/17	Current Year 2017/18			2018/19 Medium Term Revenue & Expenditure Framework		
				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
To ensure improvement of audit outcomes through reduction of audit findings by June 2022	Reduction of audit findings	FM09		6 086	3 416	3 292	1 000	2 500	2 500	2 500	2 635	2 781
To have effective and efficient expenditure management processes and systems by 2022	Payment of salaries and allowances within prescribed time	FM03		35 525	46 563	52 897	64 344	60 014	60 014	50 444	53 168	56 093
To create a conducive environment for SMME's and Co-operatives to access	5 SMMEs Supported	LED6		920	80	113	100	100	100	200	211	22
To ensure that the municipality has effective revenue collection system consistent with the IDP	100% Beneficiary Subsidization of customers that have claimed	FM08		300	447	1 252	1 500	1 095	1 095	1 300	1 370	1 446
To increase access to electricity in Great Kei Communities by 2022	1 project for upgrading Electrical Network for 18/19	SD05		7 262	7 954	8 497	8 764	8 764	8 764	8 700	9 170	9 671
To ensure proper management and maintenance of GKM assets by June 2022	Reviewed asset policy and maintenance of asset register	FM01		433	1 141	820	800	800	800	800	843	89
To Maintain effective and efficient Information and technology systems by June 2022	Upgrading and maintenance of ICT infrastructure and systems	FM04		398	493	606	1 000	1 000	1 000	1 655	1 744	1 841
To ensure a fully capacitated and competent workforce and council for the enhancement of	Full skills and competency audits conducted to all employees	ID016		424	214	300	500	500	500	200	211	22
To maintain effective and efficient procurement by June 2022	By ensuring adherence to Supply Chain Management Regulations	FM02		71 170	49 229	91 858	49 036	51 872	51 872	68 788	72 502	76 491
Total Expenditure			1	122 519	109 537	159 635	127 043	126 644	126 644	134 587	141 855	149 65

8.3 Reconciliation of IDP Strategic Objectives and Budget (capital expenditure)

EC123 Great Kei - Supporting Table SA6 Reconciliation of IDP strategic objectives and budget (capital expenditure)

Strategic Objective	Goal	Goal Code	Rel	2014/15	2015/16	2016/17	Current Year 2017/18			2018/19 Medium Term Revenue & Expenditure Framework		
				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
To ensure accessible roads within the Great Kei Local Municipal Area by June 2022	5km of gravel roads to be constructed in 2018/19	SD01		2 954	10 312	3 109	5 644	5 644	5 644	6 677	6 732	7 119
To increase access to electricity in Great Kei Communities by 2022	1 project for Electrification Project 18/19 ty	SD05		133	1 110	2 673	4 000	4 000	4 000	6 000	6 400	6 400
To ensure improved solid waste management by June 2022	80 additional households with access to refuse removal	SD09		1 460	5 591	-	700	-	-	1 000	1 000	1 000
To ensure provision of public amenities by June 2022.	2 multi-purpose centers	SD02		3 206	8 187	3 139	5 200	5 200	5 200	2 700	2 700	2 700
To ensure provision of public amenities by June 2022.	1 community hall- Mzwini and 1 Komga Agri Park	SD02		2 761	4 666	4 028	-	-	-	1 000	1 000	1 000
To ensure provision of public amenities by June 2022.	2 day care centers and 1 community hall	SD02		2 774	2 309	-	-	-	-	-	-	-
To ensure that National Building Regulations are adhered to by 2022	Ensuring controlled building within the GKM area	G		3 400	538	-	-	-	-	-	-	-
To Maintain effective and efficient Information and technology systems by June 2022	Upgrading and maintenance of ICT Infrastructure and systems	FMD4		42	1 659	691	2 170	770	770	250	264	278
Total Capital Expenditure			1	16 730	34 372	13 641	17 714	15 614	15 614	17 627	18 096	18 497

PART 3: KEY PERFORMANCE INDICATORS AND PERFORMANCE TARGETS

3.1 KPA 1: Service Delivery and Infrastructure provision

QUARTERLY TARGETS

Priority Area	IDP Objective	IDP strategy	Baseline 2017/18	Key Performance Indicator	Annual Target 2018/19	Q1	Q2	Q3	Q4	POE	Custodian
1. Roads	To ensure accessible roads within the Great Kei Local Municipal Area by June 2022.	SD01: By constructing, maintain gravel roads & Surfaced roads	105 km	Number of km to be constructed through MIG	5km of gravel roads to be constructed in 2018/19	Tender for Contractors, appointment letters for contractors	Construction of 2,5 kms	Construction of 1,5 kms continues	Construction of 0,5 km and completion	Practical completion certificate	Director Technical
			24km	Number of km to be surfaced (through MIG Maintenance funding)	0.5km of surfaced roads to be constructed in 2018/19	Tender for Contractors, appointment letters for contractor	Construction of 0.5kms	Construction of 0.2kms continues	Construction 0,1km and completion	Practical completion certificate	
			2.5km	Number of km (20) to be maintained through internal funding	20km of gravel roads to be maintained in 2018/19	5 km to be maintained	5 of gravel roads maintained	(5km) gravel roads maintained	(5km) gravel roads maintained	Signed Reports to Standing Committee	
2. Public amenities	To ensure provision of public amenities by June 2022.	SD02: By Constructing and maintaining public amenities.	19 Public Amenities	Number of public amenities' to be constructed	2 multi-purpose centers 1 community hall- Mzwini Komga Agri-park	Appointment of contractors and consultant	Construction of foundations	Construction of walls	Completed	Practical completion certificate.	Community Services
			3 public amenities maintained	Number of Public amenities maintained	1 public amenity to be maintained through	Appointment of service provider to undertake	Undertaking maintenance of Komga town hall	1 public amenity to be maintained	1 public amenity to be maintained	1 public amenity to be maintained	

3.2 KPA 2: Local Economic Development

QUARTERLY TARGETS

Priority Area	IDP Objective	IDP strategy	Baseline 2017/18	KPI Number	Key Performance Indicator	Annual Target 2018/19	Q1	Q2	Q3	Q4	POE	Custodian
1. Local Economic	To create opportunities for sustainable development within the GKM area by June 2022	LED01: By identifying and twinning with municipality/s and organizations with similar areas of cooperation and development.	MOU with Sibanye Still Water. 5 million funding-Sibanye Still Water	LED01-01	1 MOU signed and implemented	MOU implemented	MOU implemented	MOU implemented	MOU implemented	MOU implemented	Signed MOU and implementation reports.	Strategic Services
2. Job Creation	To create job opportunities through EPWP, CWP & Other programs by June 2022	LED02: Support initiatives geared towards mass job creation and sustainable livelihoods		LED02-01	Number of job opportunities created through EPWP	500	250	250	0	0	Reports on jobs created.	Technical Services
3. Tourism	To promote the tourism potential of GKM by June 2022	LED03: By marketing GKM as a tourism destination through developing tourism routes		LED03-01	Number of Oceans Economy Projects implemented	2	1	1	0	0	Copy of a feasibility study and business plan.	Strategic Directorate
	To promote the tourism potential of GKM by June 2022	LED04: Lobby funding for high impact projects	Identified development projects. STR Strategy	LED04-01	Number of funding applications submitted to potential funders	2	1	1	0	0	Proof of funding application submitted.	Strategic Directorate
	To promote the tourism potential of GKM by June 2022	LED05: By	Identified development projects. STR Strategy. Terms of	LED04-02	Rand value of money secured from potential funders	2 million	1 million	1 million	1 million	1 million	Proof of funding secured	Strategic Directorate
	To promote the tourism potential of GKM by June 2022	LED05: By	Strategy. Terms of		Feasibility	Feasibility	Appointment	First draft	Second draft	Final	Development	Strategic Directorate

3.3 KPA 3: Financial Viability and Management

QUARTERLY TARGETS							POE				
Priority Area	IDP Objective	IDP strategy	Baseline 2017/18	Key Performance Indicator	Annual Target 2018/19	Q1	Q2	Q3	Q4	Custodian	
1. Asset Management	To ensure proper management and maintenance of GKM assets by June 2022	FM01: By maintaining a GRAP compliant asset register.	FM01-01	Asset policy and updated asset register approved by council (Input)	Review of asset policy and maintenance of asset register	Review Asset Management Policy, if any. Physical verification of Assets	Circulating the reviewed Asset Management Policy. Review of updates of the FAR.	Draft Asset Management Policy. Updated draft FAR.	Submission of the draft Assets Management policy and the updated FAR to Council approval.	Copy of approved Council resolutions	CFO
				SCM policy reviewed and approved by council (Input)	SCM policy reviewed and approved by council	Review SCM Management Policy, if any.	Circulating the reviewed SCM Management Policy.	Draft SCM Management Policy.	Submission of the draft SCM policy to Council approval.	Copy of approved Council resolutions	CFO
				Suppliers Day held (Output)	1 Suppliers Day held	N/A	Suppliers Day will be held.	N/A	N/A	Signed Minutes and attendance registers	CFO
				% of tenders concluded in accordance with (tender validity timeframe) (Output)	100%	100%	100%	100%	100%	Copy of advert and appointment letters.	CFO
				Procurement plans signed off by the Accounting Officer	Procurement plans signed off by the Accounting Officer.	Procurement plans signed off by the Accounting Officer.	N/A	N/A	N/A	Signed procurement plans	CFO
2. Supply Chain Management	Expenditure management processes and systems	FM03: By Implementing expenditure management in	FM03-01	Creditors payment period (Output)	30 days	30 days	30 days	30 days	30 days	Monthly creditors' payment report.	FO
				Number of SCM implementation reports (Input)	Four reports on the implementation of the SCM policy.	1 Quarterly reports	1 Quarterly reports	1 Quarterly reports	1 Quarterly reports	Quarterly reports to the standing committee	CFO
				Procurement plans signed off by the Accounting Officer	Procurement plans signed off by the Accounting Officer.	Procurement plans signed off by the Accounting Officer.	N/A	N/A	N/A	Signed procurement plans	CFO

3.4 KPA 4: Institutional Development and Transformation

Priority Area	IDP Objective	IDP strategy	Baseline 2017/18	Key Performance Indicator	Annual Target 2018/19	QUARTERLY TARGETS				POE	Custodian
						Q1	Q2	Q3	Q4		
0. Strategic Corporate and HRM plan	To ensure the development and implementation of a strategic Corporate and HRM plan with a strategic Model to drive the implementation and alignment with the IDP by June 2022	ID01: By designing, implementing and monitoring, all the strategies to achieve the Corporate and HR areas of focus.	100 %	% of the strategic CHRM plan targets implemented (Output)	20 %	The Strategic Plan designed and presented to Standing Committee for endorsement	The strategic plan presented to Council for adoption	The strategic plan implemented and progress report presented to Senior management	Progress report presented to council for information	Strategic CHRM Plan Progress reports on implementation	Director CS
	To ensure compliance with the Employment Equity Act by June 2022	ID02: By ensuring targets on EEP are met. Ensure submission of EE Reports to the Department of Labour.	100 %	% of Employment equity target implemented (Output)	15 % EE targets implemented	5% EE targets implemented	2.5% EE targets implemented	2.5% EE targets implemented	2.5% EE targets implemented	Progress reports on EE targets	Proof of submission of EEA forms to DoL

2. Time and Attendance	To ensure the municipal controlled environment and stability through proper adherence to attendance and leave management June 2022	ID03: By developing, implementing the leave policy and procedure.	100% Leave Policy and procedure developed and implemented	20% of policies, procedures and controls developed and implemented	5% of time & attendance control measures designed, implemented & reported	5% of time & attendance control measures designed, implemented & reported	5% of time & attendance control measures designed, implemented & reported	Progress report; Policy, procedure and controls	Director CS
	By employing an access control system to manage time and attendance	By developing control measures to enhance the policy & procedure compliance	No. of compliance controls measures implemented and reported ID03-01						

3. Organizational Structure	To ensure review of municipality's Organizational Structure and alignment with the IDP Strategies, Objectives and resources by June 2022.	ID04: By Annually reviewing the GKM Organogram in order to address the needs and functions of the Municipality.	Organizational structure reviewed and approved by council (input)	2018/19 Organizational structure reviewed and approved by council	Organizational structure reviewed and presented to stakeholders for consultation, inputs and comments	Organizational structure presented to Council for approval	Organizational structure shoppped to all employees.	Organizational structure implemented	Structure signed and workshop attendance registers;	Director CS

4. Human Resources Development	To ensure the development, review, implementation and monitoring of WSP for Councilors, Employees and Unemployed by June 2022.	ID05: By ensuring the implementation and monitoring of WSP.	Workplace Skills Plan reviewed and approved by council (input)	2019/20 Workplace Skills Plan reviewed and approved by council	Skills Audit conducted and WSP populated	WSP presented to all stakeholders for inputs and signing	WSP submitted and ATR developed and implemented	ATR implementation and reporting progress	WSP; ATR; Council/LLF resolutions	Director CS

24	To ensure compliance with applicable legislation,	ID06: By coordinating the development, review and	No. of training programs coordinated for both employed and unemployed Municipal Policies reviewed and approved by	2 Programs All municipal Policies reviewed and approved by	2 Training programs for staff and Councilors	2 Training programs for staff and Councilors	2 Training programs for staff and Councilors	2 Training programs for staff and Councilors	Training Reports and Council Resolutions	Director CS

3.5 KPA 5: Good governance and public participation

QUARTERLY TARGETS

Priority Area	IDP Objective	IDP strategy	Baseline 2017/18	KPI Number	Key Performance Indicator	Annual Target 2018/19	Q1	Q2	Q3	Q4	POE	Custodian
1. Public Participation & Management of Affairs	To promote effective participation of community members in the affairs of the governance by June 2022	GG01: Regular and effective communication with communities	4 meetings	GG01-01	Number of Ward Committee Meetings held	4 meetings	1 consolidated report	1 consolidated report	1 consolidated report	1 consolidated report	Signed minutes and attendance registers.	Strategic services
	To ensure effective communication with all stakeholders by June 2022	GG03: Developing a functional Communication and Marketing Strategy	4 meetings	GG01-02	Number of Mayoral Imbizo's held	4 meeting	1 Report on Mayoral Imbizo's held	1 Report on Mayoral Imbizos held	1 Report on Mayoral Imbizo's held	1 Report on Mayoral Imbizo's held	Signed minutes and attendance registers.	Strategic services
2. Institutional Marketing and Communications	To promote effective communication with all stakeholders by June 2022	GG03: Developing a functional Communication and Marketing Strategy		GG03-01	Number of reports on the implementation of Marketing and Communication Strategy	4 reports on implementation of Marketing and Communication Strategy	1 report on implementation of Marketing and Communication Strategy	1 report on implementation of Marketing and Communication Strategy	1 report on implementation of Marketing and Communication Strategy	1 report on implementation of Marketing and Communication Strategy	Signed reports.	Strategic services
	To strengthen relations between the municipality, government departments and parastatals and to ensure integrated planning by June 2022	GG04: By facilitating IGR sittings	4 IGR meetings	GG04-01	Number of IGR meetings held (Output)	4 meetings	1 meeting	1 meeting	1 meeting	1 meeting	Signed minutes and attendance registers.	Strategic services
3. Inter-Governmental Relations	To ensure the development, implementation and review of integrated development planning by June 2022	GG05: By facilitating development and review of IDP through implementation of IDP process plan	2017/18 IDP	GG05-01	IDP reviewed, implemented and approved by council	IDP reviewed, implemented and approved by council	IDP/PMS & Budget Process Plan developed and approved by council.	Phase 1 –needs analysis	2019/20 Draft IDP approved by council.	Final 2019/20 IDP adopted	Copy of approved IDP. Council resolution	Strategic services
	To ensure the institutionalization of Performance Management by June 2022	GG06: Develop and review Institutional Strategic Score	2017/18 SDBIP	1	SDBIP developed and approved within 28 days	SDBIP developed and approved within 28	SDBIP developed and approved within 28	SDBIP developed and approved within 28	Draft 2019/20 SDBIP developed and approved	Final 2019/20 SDBIP approved	Signed SDBIP	Strategic services

PART 4

4.1 2018/19 THREE YEAR CAPITAL PLAN (3YCP)

Projects	2018/19 Allocation	2019/2020 Allocation	2020 /2021
Construction and upgrading of Icwili internal streets	2 665 100,00		
Construction of Nyarha internal roads (Taiwan internal Streets / Roads)	1 888 375.00		
Construction of Tainton Internal streets	1 888 375.00		
Construction of Mzwini community hall	2 400 000,00		
Feasibility study of Komga Agri-park	1 000 000,00		
Closure of landfill site	1 000 000,00		
Construction of Komga Agri-park		3 700 000.00	
Ward 1- (Chintsa Area 17) Internal Streets		1 295 175.00	
Ward 4 Elityeni internal Streets		1 700 000.00	
Cwili Sport field		2 700 000.00	
Ward 6 Youth Centre		1 295 175.00	
Bridge from Siviwe to Zone 10			2 000 000.00
Ward 1 High Mast lights			1 500 000.00
Chefane Internal Road			1 800 000.00

Lusizini community hall				2 000 000.00
Mangqukela community hall				2 000 000.00
Ward 5 Internal Streets				1 748 500.00
PMU admin cost	555 800		562 650	581 500.00
TOTAL	11 116 000.00		11 253 000.00	11 630 000.00

PART 5- DEVELOPMENT PROJECTS

No	ERF-No	PROJECT	LOCATION	SIZE	MUNICIPAL/PRIVATE LAND	ALLOCATED BUDGET
1.	ERF 1-R 63/ 3 Municipal Commonage	AgriPark	Komga		Municipal	R 4,7 Million
2.	ERF 1	Housing development	Komga		Private	
3.	ERF 3	Dairy farming	Komga		Municipal	
4.	ERF 3	Timber and Charcoal factory	Komga		Municipal	
5.	1 Municipal Commonage	Office Park / Thusong centre	Komga		Municipal	
6.	ERF 1	Retail Park	Komga	±19511 m ²	Municipal	
7.	ERF 2	Mine factory- milo granite-Polishing factory	Komga		Municipal	
8.	3 Municipal Commonage	Taxidermy	Komga		Municipal	
9.		New landfill site	Komga		Municipal	
10.	Trust	Heritage Tourism, Hotel and accommodation	Bola/Sithungu		Private	
11.	Trust	Abalone farming	Bola/Sithungu		Private	
12.	ERF 1-Kei Mouth	Water front/Beach Precinct, Malls	Kei Mouth		Municipal	
13.	ERF 1-Kei Mouth	Medical Centre	Kei Mouth		Municipal	
14.	ERF-Farm 106	Private School	Between Kei Mouth & Morgan's Bay		Municipal	
15.	ERF 1/ 1 Municipal	Paintball	Kei Mouth		Municipal	

No	ERF-No	PROJECT	LOCATION	SIZE	MUNICIPAL/PRIVATE LAND	ALLOCATED BUDGET
	Commonage					
16.	Farm-106 Komga Road	Rehab centre	Between Morgan's bay & Kei Mouth		Municipal	
17.	Mooiplaas 314 Komga Road	Globes factory (renewable energy)-Vemolo	Mooiplaas	(20HA)	State Land	
18.	314 Komga Road	Training Centre	Mooiplaas		State Land	R8m from Sibanye Gold
19.	Public	Macadamia	Ngxingxolo		State Land	
20.	213 Komga Road	Grooming school	Mangqukela		State Land	
21.		Housing development	Morgan's Bay		Private	
22.	Farm 458	Housing development	Chintsa	(100HA)	Private	
23.	1208	Small retail centre	Chintsa		Municipal	
24.	ERF 1274	ADM Offices	Chintsa		Municipal	
25.	ERF 36	Middle Income Housing	Chintsa		Municipal-ADM	

PART 6

6.1 conclusion

The Service Delivery and Budget Implementation Plan (SDBIP) is a key management, implementation and monitoring tool which provides operational content to the end-of-year service delivery targets as set out in the budget and IDP. It determines the performance agreements for the Municipal Manager and all Top Managers whose performance is monitored through Section 71 monthly reports and evaluated through the annual process.

The SDBIP for the 2018/19 financial year is based on the Final IDP and Adjustment Budget. This SDBIP shall inform the manner in which the departmental scorecards, down to divisional levels for the 2018/19 financial year will be structured.